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Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

Private Bag X 9065, EAST LONDON, 5241 • 3 Philip Frame Road, Waverley Park, Chisselhurst, EAST LONDON
Tel 043 207 7000, Fax 043 721 2215

Sub-Office File 2/1/5

20 June 2008

VACANCIES
(Regional Office File 6/4/2/1)

REFERENCE: 08/109/EC

POST: LAW RESEARCHER

CENTRE: HIGH COURT, GRAHAMSTOWN (2 POSTS)
HIGH COURT, PORT ELIZABETH (1 POST)
HIGH COURT, BHISHO (1 POST)
HIGH COURT, MTHATHA (1 POST)

SALARY: R157 686 – R183 066 per annum. The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- An appropriate four year legal degree or equivalent qualification;
- Valid driver's license;
- At least on years experience in the legal environment..

Skills and Competencies:

- Computer Literacy;
- Report writing skills;
- Research and analytical skills;
- Project management, including planning and organizing ability;
- Ability to integrate knowledge from diverse sources;
- Ability to work under pressure;
- Accuracy and attention to detail;

DUTIES:

- Conduct legal research as may be required from time to time by the courts;
- Perform quasi-judicial functions;
- Monitoring and bringing to the attention of judiciary new developments in law and jurisprudence;
- Performing any court - related work requested to improve the

TO ALL OFFICES IN THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

efficiency of the courts;

- Conduct all research as required by the Judge President's Office;

ENQUIRIES: Mr. P Hattingh ☎ (043) 721 2212

APPLICATIONS: Quoting the relevant reference number, direct your application to:
The Regional Head, Private Bag X9065, EAST LONDON, 5200.

CLOSING DATE: 17 July 2008

NOTE: Preference will be given to all designated groups.

Separate application documents to be submitted if applying for more than one centre.

Applications must be submitted on Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za. Applications should be accompanied by certified copies of qualifications, identity document and driver's license as well as a detailed CV. **Applications that do not comply with the above mentioned requirements will not be considered.**

The Department of Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of SA, 1996 (Act 108 of 1996) and the staffing policy of the Department of Justice will be taken into consideration.

Correspondence will be limited to short-listed candidates only. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful.

DIRECTOR: HUMAN RESOURCES – EASTERN CAPE