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Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

REGIONAL OFFICE, GAUTENG
Private Bag X6, Johannesburg, 2000 • 15th Floor Carlton Centre,
Commissioner Street, JOHANNESBURG
Tel (011) 223 7600, Fax (011) 331 1062

Sub-Office File 2/1/5

7 July 2008

REFERENCE: 08/186/GP

POST: PRINCIPAL COURT INTERPRETER (1 POST)

CENTRE: MAGISTRATE VANDERBIJLPARK

SALARY: R145 920 – R169 410 per annum. The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- Grade 12 or equivalent qualification;
- A Tertiary qualification will be an advantage;
- Ten years experience in court interpreting;
- Valid driver's license.

Skills and Competencies:

- Computer literacy;
- Good communication (verbal and written);
- Ability to work under pressure;
- Administration and organization skills;
- Good interpersonal relations;
- Problem solving;
- Attention to detail.

DUTIES:

- Control and supervise Court Interpreters;
- Interpret in special cases when necessary;
- Attend to personnel administration aspects.

ENQUIRIES: Mr. MP Moeti ☎ (016) 933 4351

APPLICATIONS: Quoting the relevant reference number, direct your application to: The Regional Head, Private Bag X6, JOHANNESBURG, 2000.

TO ALL OFFICES IN THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

CLOSING DATE: 28 July 2008

Applications must be submitted on Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za. Applications should be accompanied by certified copies of qualifications, identity document and driver's license as well as a detailed CV. **Applications that do not comply with the above mentioned requirements will not be considered.**

The Department of Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of SA, 1996 (Act 108 of 1996) and the staffing policy of the Department of Justice will be taken into consideration.

Correspondence will be limited to short-listed candidates only. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. **The department reserves the right not to fill this position.**

DIRECTOR: HUMAN RESOURCE