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Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

REGIONAL OFFICE, GAUTENG
Private Bag X6, Johannesburg, 2000 • 15th Floor Carlton Centre, Commissioner
Street, JOHANNESBURG
Tel (011) 223 7600, Fax (011) 331 1062

Sub-Office File 2/1/5

29 March 2008

REFERENCE: 08/218/GP

POST: SENIOR COURT INTERPRETER (1 POST)

CENTRE: HIGH COURT, JOHANNESBURG

SALARY: R117 501 – R136 419 per annum (All inclusive).
The successful candidate will be required to sign a performance agreement.

REQUIREMENTS:

- Grade 12 and or equivalent qualification;
- Three years relevant experience in court interpreting;
- Valid driver's license.

Language required:

- English, Afrikaans, Zulu, Tsana, South Sotho, Sepedi, Tshivhenda and IsiTsonga.
- Candidates who speak a combination of eleven languages will be considered.

Skills and competencies:

- Computer literacy;
- Good communication (verbal and written)
- Ability to work under pressure;
- Administration and organization skills;
- Good interpersonal relations;
- Problem solving;
- Attention to detail.

DUTIES:

- Control and supervise Court Interpreters;
- Interpret in special cases when necessary;
- Attend to personnel administration aspects.

TO ALL OFFICES IN THE DEPARTMENT OF JUSTICE AND CONSTITUTIONAL DEVELOPMENT

ENQUIRIES: Ms. D Mngomezulu ☎ (011) 332 8391

APPLICATIONS: Quoting the relevant reference number, direct your application to:
The Regional Head, Justice and Constitutional Development,
Private Bag X6, JOHANNESBURG, 2000.

CLOSING DATE: 25 August 2008

NOTE: Applications must be submitted on Form Z83, obtainable from any Public Service Department or on the internet at www.gov.za. Applications should be accompanied by certified copies of qualifications, identity document and driver's license as well as a detailed CV. **Applications that do not comply with the above mentioned requirements will not be considered.**

The Department of Justice is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1)(i) of the Constitution of SA, 1996 (Act 108 of 1996) and the staffing policy of the Department of Justice will be taken into consideration.

Correspondence will be limited to short-listed candidates only. If you do not hear from us within 3 months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill this position.

CHIEF DIRECTOR: HR CUSTOMER MANAGEMENT CENTRE