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Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

Court Interpreter (44)

Salary: R68 955 – R80 058 per annum

Magistrate Offices: Atlantis (1), Beaufort West (1), Bellville (5), Caledon (1), Cape Town (1), Ceres (1), Clanwilliam (1), George (1), Goodwood (2), Khayelitsha (3), Knysna (1), Kuilsriver (1), Laingsburg (1), Malmesbury (1), Mitchells Plain (1), Mossel Bay (2), Oudtshoorn (2), Paarl (2), Riversdale (1), Stellenbosch (1), Strand (2), Tulbagh (1), Van Rhynsdorp (1), Vredenburg (1), Vredendal (1), Wellington (1), Worcester (2), Wynberg (3) and High Court, Cape Town (2)

Requirements • Senior certificate • Language ability of Xhosa, English and Afrikaans.
• Excellent writing and verbal communication skills, administration and organisation skills.

The following will be regarded as a strong advantage:

- Diploma and degree in Legal Interpreting and Translation
- Language ability in any of the other official languages
- Relevant experience

Duties • Responsible for doing interpretation work in court and in the office • Keeping court records up to date • Interpret in criminal court, civil court, labour court, quasi judicial proceedings • Interpret during consultation • Translation of legal documents and exhibits • Record cases in criminal record book • Draw case records on request • Perform any other duties that he/she may be assigned to in terms of rationalization of functions by the office.

Enquiries: Mr N Luddy Tel. (021) 462 5471.

The Department of Justice is an equal opportunity employer.

In the filling of the posts the objective of Section 195(1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996) and the staffing policy of the Department of Justice will be taken into consideration.

Applications must be submitted on form Z83 and should be accompanied by certified copies of all qualifications, identity document and a detailed CV. A separate application for each post is required.

Forward your application to the Regional Head, Department of Justice and Constitutional Development, Private Bag X 9171, Cape Town 8000.

OR

Physical address: Plein Park Building Eleventh floor, Plein Street, Cape Town

For Attention: Mr N Luddy

NOTE: If no response to your application is received within three (3) months after the closing date of this advertisement, please regard your application as being unsuccessful.

The Department reserves the right to fill any vacancies or not.

Closing date: 20 June 2008