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Department:
Justice and Constitutional Development
REPUBLIC OF SOUTH AFRICA

Court Interpreter (1)

Salary: R76 194 – R88 464 *per annum*

Magistrate Office: Bredasdorp(1)

Requirements • Senior certificate • Language ability of Xhosa, English and Afrikaans.
• Excellent writing and verbal communication skills, administration and organisation skills.

The following will be regarded as a strong advantage:

- Diploma and degree in Legal Interpreting and Translation
- Language ability in any of the other official languages
- Relevant experience

Duties • Responsible for doing interpretation work in court and in the office • Keeping court records up to date • Interpret in criminal court, civil court, labour court, quasi judicial proceedings • Interpret during consultation • Translation of legal documents and exhibits • Record cases in criminal record book • Draw case records on request • Perform any other duties that he/she may be assigned to in terms of rationalization of functions by the office.

Enquiries: Mr P Wagenstroom Tel. (021) 909 9000.

The Department of Justice is an equal opportunity employer.

In the filling of the posts the objective of Section 195(1)(i) of the Constitution of South Africa, 1996 (Act 108 of 1996) and the staffing policy of the Department of Justice will be taken into consideration.

Applications must be submitted on form Z83 and should be accompanied by certified copies of all qualifications, identity document and a detailed CV. A separate application for each post is required.

Forward your application to the Magistrate Office, Department of Justice and Constitutional Development, Private Bag X 1, Kuilsriver 7580.

NOTE: If no response to your application is received within three (3) months after the closing date of this advertisement, please regard your application as being unsuccessful.

Closing date: 30 September 2008